

CLAIM \$100 OFF YOUR REGISTRATION

REGISTRATION PROCESS

- a) After logging into your child's MyFootballClub Account and clicking on the register button, you will be asked to confirm or update all contact information.
- b) After this is done, click on the "Next" button. On the next screen enter our Club name into Step 1, if it is not already there;
- c) Select Role Type as Player;
- d) Select the relevant registration package for your child;
- e) Click on "Add Packages" and then click "Next".
- f) Read through the Terms and Conditions and Click the "Acknowledge" button then Click "Next". You will now be taken to the invoice screen.

APPLYING THE DISCOUNT

- a) On the invoice screen you will see "Step 1 – Additional Items" click on "Purchase Additional Items"
- b) On this screen you will see \$100 Deferred Payment with a value of -\$100. Click on the tick box to the left of this item and click "Update Order"
- c) You will now see the selected add-on item on the invoice screen and you will notice that your registration invoice has been reduced by \$100. You can now click on "Manual Payment at Club" to pay later or "Pay Online" to pay the remaining amount of your invoice via the Online Payment Facility.

WHERE DO I GO IF I NEED HELP WITH THIS PROCESS?

Football NSW Online Services Support: (02) 8814 4450
myfootballclub@footbballaustralia.com.au

FFA MFC Support Centre: (02) 8020 4199
myfootballclub@footbballaustralia.com.au

The image shows a screenshot of a web application titled "Payment" with a breadcrumb trail: CONTACT DETAILS > SELECT REGISTRATION > PAYMENT. The main content area includes a form with the following fields:

- Club Name: [text]
- Role: Player
- Package: CAM US2G

Below the form, there are two instructional steps:

- Step 1 - Additional Items**
Purchase additional items. [Link]
- Step 2 - Payment**
Step 2.a Click on "Additional Items"

Under Step 2.a, there are two radio button options:

- Select Pay Online to pay now using your credit card fee.
- Select Manual Payment at Club if you do not want to pay to your email. Some clubs may ask you to take the cash to the club registration.

At the bottom right, there is a "Update Order" button and a "Cancel" button.

Overlaid on the right side of the screenshot is a white box with red text:

Step 2.b Click on the tick box next to "\$100 Deferred Payment" then click "Update Order"

The background screenshot also shows a table with columns for "Description", "Name", "Price", and "Qty". The first row contains "Auto Manual Payment" and "\$100.00".

Payment

CONTACT DETAILS ▶ SELECT REGISTRATION ▶ TERMS & CONDITIONS ▶ **PAYMENT** ▶ ADDITIONAL QUESTIONS ▶ FINISH

Club Name: [Redacted]
 Role: Parent
 Package: CAM V125

Package Amount (AMT): **110.00**

Step 1 - Additional Items
 Purchase additional items. There are optional additional items offered to this club for purchase.

Description	Category	Associated Club	Price	Qty	Amount
\$100 Deferred P	\$100 Deferred Payment	Football Club	100.00	1	-100.00

**You will see the discount has been applied.
 Select your payment method to finalise**

Amount Added (AMT): **-100.00**

Step 2 - Payment

Amount Total (AMT): **10.00**

Select Pay Online to pay now using your credit card. Please note, this may incur an additional transaction fee.

Select Manual Payment at Club if you do not want to pay online. An invoice will be sent to your email. Some clubs may ask you to take the invoice to your club as proof of registration.

YOU CAN NOW CLAIM YOUR ACTIVE KIDS VOUCHER

- Go to - <https://www.service.nsw.gov.au/>
- Log in to your Service NSW account (if you do not have an account, you will have to register)
- Go to "My Account"
- Select "Office of Sport" and apply for voucher on the right hand side of the page
- Once registered for your voucher, go to MyFootballClub and enter your code when registering (or edit your registration and enter if you have already registered)